

## Online Course Information Sheet

### Course title: Maths for Beginners

<b>What is the aim of the course?</b>	This course aims to provide you with the confidence and ability to use basic numeracy skills. These are the skills that you can use at home in managing budgets; at work in a wide variety of jobs; even in helping children with homework. They are also the building blocks that you need in place before progressing further e.g. if gaining Level 1 qualification is your aim.
<b>What other skills do I need?</b>	None. Learners' will be assessed online before starting the course; this will also include a test of your broadband and your computer's processor/memory. You will have to keep you work organised on OneDrive to build up an online portfolio of evidence, including photographing your paper-based work with a smart phone and uploading the image to OneDrive.
<b>Course content</b>	It will benefit you if your <u>objectives</u> are: <ul style="list-style-type: none"> <li>• to develop an understanding of basic mathematical functions;</li> <li>• to be able to use these functions at home e.g. in budget forecasting or helping children with homework;</li> <li>• to increase the number of jobs and level of work for which you can apply;</li> <li>• to feel confident in exploring the use of Maths as a helpful and transferable life-skill;</li> <li>• to gain a Level 1 Maths qualification.</li> </ul>
<b>Implementation</b> <b>How will I learn?</b>	All sessions will include online tutor demonstrations and working through a paper-based workbooks; working on individual projects or with others in groups using online shared resources.
<b>How will I know I am progressing?</b>	Each learner will have a Personal learning Plan which he or she will update during each session. In addition to this your tutor will give you regular updates on your progress both verbally and in written feedback.
<b>What can I expect to achieve?</b>	You will receive a certificate of achievement for completing this course.
<b>What could this course lead to?</b>	Completion of this course will equip you with the basic maths skills that you will need to progress to further learning in the subject or to formal certification at Level 1. The skill-sets gained on the course will be useful at home; in finding work; or moving into further education. For more information on follow-on courses that award a recognised qualification ask one of the EDT tutors all of whom are qualified to provide you with advice, information and guidance.
<b>What materials or equipment will I need to provide?</b>	This is a wholly online course you will need internet access, a PC or laptop with MS Office (we can supply a FREE version of MS Office if necessary), and enough computing power to run Zoom video conferencing software.
<b>How do I join?</b>	Please contact EDT via our website <a href="http://www.edt.org.uk/contact-us/">http://www.edt.org.uk/contact-us/</a> or email <a href="mailto:info@edt.org.uk">info@edt.org.uk</a> clearly specifying the course and your full contact details.